



## Minutes - Final

### Pflugerville Community Development Corporation (PCDC)

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Monday, June 17, 2024

12:00 PM

1611 Pfennig Lane

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#### Joint Worksession

#### 1. Call to Order

PCDC Board President Jeff Thompson called the meeting to order at 12:03 p.m. Board members present: Jeff Thompson, Oscar Mitchell, Darelle White and Adam Rosenfield. PCDC staff present: Crystal Connally, Alisa Richey and PCDC Intern Aishah Mallam.

#### 2. Public Comment

No Public Comments were received.

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the PCDC Board. No formal action, discussion, deliberation, or comment will be made by the PCDC Board. Each person providing public comment will be limited to 3 minutes.

#### 3. Regular Agenda

- 3A. [2024-0603](#) Presentation and update regarding a Workforce Study for the City of Pflugerville.

Tom Stellman with TIP Strategies provided information about the supply and demand of workers. Mr. Stellman discussed factors influencing workforce skills and availability. Discussion followed regarding the location of daily work and increase of remote work based on the industry. Mr. Stellman reviewed the spread in the city of residents and job centers. Katrina Parkey Fraser with Tip Strategies discussed commuting patterns. Mr. Metayer asked for information about the commuting patterns for surrounding cities. Mr. Stellman reviewed strategic opportunity areas, looking into job postings and where the applicants are coming from.

Mr. Stellman reviewed discussions with Pflugerville ISD and their Career and Technical Education program and reviewed interviews with various stakeholders. Discussion followed regarding how the interviews are conducted and other companies to speak with.

#### 4. Adjourn

Mr. Thompson motioned to adjourn. Mr. White seconded. Meeting was adjourned at 1:00 p.m.

**Approved as submitted on July 17, 2024. Respectfully submitted by Crystal  
Connally, Business Retention & Workforce Director.**

The Pflugerville Community Development Corporation may retire to executive session any time between the meeting's opening and adjournment on any item listed on the Agenda for the purpose of consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code; discussion of real estate pursuant to Section 551.072 of the Texas Government Code; and/or deliberation regarding economic development negotiations pursuant to Section 551.087 of the Texas Government Code by majority vote of the Board. Action, if any, will be taken in open session. PCDC President, Jeff Thompson.

This is to certify that a copy of this agenda for this meeting was posted on the bulletin board located at the City Municipal Building on the 12th of June, 2024, at 5:00PM pursuant to Section 551.041, Government Code. The Pflugerville Community Development Corporation is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Requests to speak during Public Comment must be received at least 2 hours prior to the meeting. To request to speak please contact Alisa Richey, Executive Assistant at [alesar@pfdevelopment.com](mailto:alesar@pfdevelopment.com) or 512-990-3725 for information. This agenda has been reviewed and approved by the PCDC's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion. Attendance By Other Elected or Appointed Officials: It is anticipated that members of the City Council and/or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the City Council and/or other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council and/or other boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council and/or other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the City Council and/or boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for the City Council or board, commission or committee subject to the Texas Open Meetings Act. VIDEO CONFERENCE CALL: PURSUANT TO SECTION 551.127 OF THE TEXAS GOVERNMENT CODE, ONE OR MORE MEMBERS OF THE PCDC BOARD MAY PARTICIPATE IN A MEETING REMOTELY, FOLLOWING CERTAIN GUIDELINES AND NOTICE REQUIREMENTS. A QUORUM OF THE PCDC WILL BE PHYSICALLY PRESENT FOR THE SCHEDULED MEETING AT THE ABOVE STATED LOCATION. THIS NOTICE SPECIFIES THE INTENT TO HAVE A QUORUM PRESENT AT THE STATED MEETING LOCATION. THE MEMBER OF THE PCDC BOARD PRESIDING OVER THE MEETING WILL BE PHYSICALLY PRESENT AT THE ABOVE PUBLIC LOCATION. VIDEO CONFERENCE EQUIPMENT PROVIDING TWO-WAY AUDIO AND

**VIDEO COMMUNICATION WITH EACH MEMBER. PARTICIPATING REMOTELY WILL BE MADE AVAILABLE AND EACH PORTION OF THE MEETING HELD BY VIDEO CONFERENCE THAT IS REQUIRED TO BE OPEN TO THE PUBLIC CAN BE VIEWED AND HEARD BY THE PUBLIC AT THE LOCATION SPECIFIED.**

**Amy Madison, PCDC Executive Director.**