



## Meeting Agenda - Final

### Pflugerville Community Development Corporation (PCDC)

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Wednesday, May 15, 2024

6:00 PM

3801 Helios Way, Ste. 130

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#### Regular Meeting

You are invited to a Zoom webinar.

When: May 15, 2024 06:00 PM Central Time (US and Canada)

Please download and import the following iCalendar (.ics) files to your calendar system.

[https://us02web.zoom.us/webinar/tZAtcOtqz0tHtWLFuAlsQs2UKF7FhAQFXLT/icsicsToken=98tyKuGsrjwsH9GTtx2GRpwlAo\\_CM\\_wmCFagrdsDnwlixAczCkA8IkR3Men2](https://us02web.zoom.us/webinar/tZAtcOtqz0tHtWLFuAlsQs2UKF7FhAQFXLT/icsicsToken=98tyKuGsrjwsH9GTtx2GRpwlAo_CM_wmCFagrdsDnwlixAczCkA8IkR3Men2)

Topic: PCDC Regular Board Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84076556741>

Or One tap mobile : +13462487799,,84076556741# US (Houston)+17193594580,,84076556741#  
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Webinar ID: 840 7655 6741

International numbers available: <https://us02web.zoom.us/j/84076556741>

1. **Call to Order**
2. **Opening**
- 2A. **Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America and to the Republic for which it stands; One Nation under God, indivisible, with liberty and justice for all.**
- 2B. **Pledge of Allegiance to the Texas State Flag: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.**
3. **Items of Community Interest**

Pursuant to Texas Government Code Sec. 551.0415, a member of the Board or PCDC staff may announce items of community interest during a meeting of the governing body without having given notice of the subject of the announcement. "Items of community interest" includes: (1) expressions of thanks, congratulations, or condolence; (2) information regarding holiday schedules; (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; (4) a reminder about an upcoming event organized or sponsored by the governing body; (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

#### 4. Public Comment

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the PCDC Board. No formal action, discussion, deliberation, or comment will be made by the PCDC Board. Each person providing public comment will be limited to 3 minutes.

#### 5. Public Hearing

- 5A. [2024-0384](#) Public Hearing regarding two proposed projects of the PCDC: Helios Way Extension in the One Thirty Business Park, for improvement and obtaining driveway access to TxDOT SH130; and financial incentives for a co-workspace enterprise in Class A office space.

#### Reading of the Consent Agenda

The following items may be acted upon in a single motion. No separate discussion or action on any of these items will be held unless requested by a member of the PCDC. Public comment on consent agenda items may be heard without removing the item from the consent agenda. Each person providing public comment will be limited to 3 minutes.

#### 6. Other Actions

- 6A. [2024-0471](#) Approving the minutes of the April 9, 2024 Special Called Meeting, and April 17, 2024, Regular Board Meeting.
- 6B. [RES-1214](#) Approving Resolution 2024-006 of the Corporation adopting a Fund Balance and Budget Policy, adopting a PCDC Purchasing Policy, adopting the City of Pflugerville's Investment Policy, repealing conflicting financial policies, and setting an effective date.

#### Action on the Consent Agenda Items

Items pulled from the consent agenda will be addressed under item 8.

## 7. Regular Meeting

- 7A. [2024-0473](#) Discussion regarding the PCDC Quarterly Calendar.
- 7B. [2024-0477](#) Discussion and update on the Financial Transition Plan.
- 7C. [2024-0474](#) Discuss and consider acceptance of the PCDC FY23 Annual Audit.
- 7D. [2024-0475](#) Discuss and consider action approving two proposed 10' wide public utility easements for water and wastewater extension of City of Pflugerville Public Utilities through the PCDC's 17.8-acre tract to a 86-acre tract owned by EastGroup located south of the One Thirty Business Park at Cameron Road.
- 7E. [2024-0476](#) Discuss and consider action authorizing the Executive Director to enter into a Professional Services Agreement with Retail Strategies in the amount of \$45,000 for the purpose of retail recruitment services.
- 7F. [RES-1215](#) Discuss and consider action on Resolution 2024-005 to donate equipment to Pflugerville Independent School District purchased for the purpose of training emergency medical technicians as part of the High Demand Job Training Grant.
- 7G. [2024-0479](#)
- 1.) Executive Session Item: Deliberations, pursuant to Chapter 551.074 of the Texas Government Code, on personnel matters including the appointment, employment, evaluation, reassignment and duties of a public officer or employee: a) Executive Director b) Interim Executive Director.
  - 2.) Executive Session Item: Deliberations in accordance with Sections 551.071 and 551.087 of the Texas Government Code to discuss economic development negotiations and financial information received from businesses expanding or relocating in the City of Pflugerville and to seek legal advice regarding such projects, incentives, and negotiations, including project: Top Floor.
  - 3.) Executive Session Item: Deliberations in accordance with Sections 551.072 of the Texas Government Code to discuss the sale, purchase, or lease of real property.
  - 4.) Executive Session Item: Consultation with Attorney under Section 551.071 regarding the sale, purchase, or lease of real property.
  - 5.) Open Session Item: Discuss and consider action on Executive Session items as needed.

**8. Discuss and Consider Items Pulled from Consent Agenda**

**9. Discuss and Consider**

- 9A.** [2024-0480](#) Discussion and possible action regarding appointment of an Interim Executive Director.

**10. Adjourn**

The Pflugerville Community Development Corporation may retire to executive session any time between the meeting's opening and adjournment on any item listed on the Agenda for the purpose of consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code; discussion of real estate pursuant to Section 551.072 of the Texas Government Code; and/or deliberation regarding economic development negotiations pursuant to Section 551.087 of the Texas Government Code by majority vote of the Board. Action, if any, will be taken in open session. PCDC President, Jeff Thompson.

This is to certify that a copy of this agenda for this meeting was posted on the bulletin board located at the City Municipal Building on the 10th of May, 2024, at 5:00PM pursuant to Section 551.041, Government Code. The Pflugerville Community Development Corporation is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Requests to speak during Public Comment must be received at least 2 hours prior to the meeting. To request to speak please contact Alisa Richey, Executive Assistant at [alisar@pfdevelopment.com](mailto:alisar@pfdevelopment.com) or 512-990-3725 for information. This agenda has been reviewed and approved by the PCDC's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion. Attendance By Other Elected or Appointed Officials: It is anticipated that members of the City Council and/or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the City Council and/or other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council and/or other boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council and/or other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the City Council and/or boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for the City Council or board, commission or committee subject to the Texas Open Meetings Act. VIDEO CONFERENCE CALL: PURSUANT TO SECTION 551.127 OF THE TEXAS GOVERNMENT CODE, ONE OR MORE MEMBERS OF THE PCDC BOARD MAY PARTICIPATE IN A MEETING REMOTELY, FOLLOWING CERTAIN GUIDELINES AND NOTICE REQUIREMENTS. A QUORUM OF THE PCDC WILL BE PHYSICALLY PRESENT FOR THE SCHEDULED MEETING AT THE ABOVE STATED LOCATION. THIS NOTICE SPECIFIES THE INTENT TO HAVE A QUORUM PRESENT AT THE STATED MEETING LOCATION. THE MEMBER OF THE PCDC BOARD PRESIDING OVER THE MEETING WILL BE PHYSICALLY PRESENT AT THE ABOVE PUBLIC LOCATION. VIDEO CONFERENCE EQUIPMENT PROVIDING TWO-WAY AUDIO AND VIDEO COMMUNICATION WITH EACH MEMBER. PARTICIPATING REMOTELY WILL BE MADE AVAILABLE AND EACH PORTION OF THE MEETING HELD BY VIDEO CONFERENCE THAT IS REQUIRED TO BE OPEN TO THE PUBLIC CAN BE VIEWED AND HEARD BY THE PUBLIC AT THE LOCATION SPECIFIED. Amy Madison, PCDC Executive Director.